

CENTRAL BLAIR RECREATION & PARK COMMISSION

BOARD MEETING

March 16, 2023

MEMBERS PRESENT: Ed Frontino, Phil Riccio, Kelly Irwin Adams, Matt Pacifico, David Francis

MEMBERS ABSENT: Omar Strohm, Tim Brown, Joe Carper

ALSO PRESENT: Mike Hofer, Judy Irvin, Andy DeArmitt, Joliene McCulloch, Kyle Droz, Terry Bennett, Dan Stants, Bill Kibler

The meeting was called to order at 3:30 p.m. by the Chairman, Kelly Irwin Adams.

A roll call of board members was taken.

The Pledge of Allegiance was said.

Approval of board minutes was next on the agenda. David Francis made a motion to approve, as read, the board minutes from the January 19, 2023 meeting; Matt Pacifico seconded the motion. The motion was unanimously carried.

Approval of financial reports was next on the agenda. Matt Pacifico made a motion to approve the Regular financial report for January through February 2023, Ed Frontino seconded the motion. The motion was unanimously carried.

Executive Director's Report was next on the agenda.

Mike said that the Community Classic Dinner was held on February 25, 2023 and went well, everything was positive. Greg Lloyd's transportation went well and Randy Feathers had great support at the event. The speeches, silent auction, baskets all went extremely well. Financially, we should profit around \$38,500 and we thank everyone who came out and supported the event.

New Business was next on the agenda.

- A. BTW Basketball Court – Mike said we had a bid opening on Tuesday, March 14, 2023, for the improvements to the courts. We received three (3) bids and after reviewing the bids we would like to award the contract to BCS Construction in the amount of \$66,225 as the lowest responsible bidder. McClellan Brothers bid was \$63,029, however, all their paperwork was not provided, Mid-State Construction was \$79,243. The low bidder had a bid bond that showed the wrong project and they were missing page 2 from the actual bid form and page 19 of CDBG certification specifications. The paperwork must be done correctly when dealing with federal CDBG money. Mike said our budget was \$55,000 and the City is going to try to fund the additional funds needed for the project. If they can't then BTW Revitalization will provide the necessary funds. The BTW Revitalization Corporation will provide a plaque that will have all the information about Don Witherspoon, who the park is dedicated to. Project includes resurfacing the court, new basketball standards, fix the fencing that is leaning and drainage on

- B. the court. Matt Pacifico made a motion to accept the bid from BCS Construction for \$63,029 for improvements to the BTW basketball court, Ed Frontino seconded the motion. The motion was unanimously carried.

Board Comments was next on the agenda. Phil Riccio asked about Independent Contractors being used as swim instructors for swim lessons. Mike said that we have used independent contractors for this program since the inception of the program. Phil asked about the liability issue with the guards, as a parent had a concern that their child (instructor) would be liable for any injuries to a participant. Mike said that the liability would fall on the Commission and the AASD, however, if a guard got hurt while conducting the lessons, then they would have to use their own medical insurance. We will send the wording we use on the Independent Contract to Dan Stants for his review. Mike said we would look at the pay structure for the swim guards as well. Kelly Irwin Adams then thanked the staff for all their hard work at the Dinner, she thought everything was well done.

Questions from News Media was next on the agenda. Bill Kibler asked what the profit was for the dinner last year, Mike said around \$36,000. He then had Dan Stants explain why the bid from McClellan Brothers was rejected. He then had Kelly Irwin Adams explain the independent contract issue.

Ed Frontino made a motion to adjourn the meeting, Matt Pacifico seconded the motion. The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Judith A. Irwin
Administrative Assistant

K. Michel Hofer
Executive Director