

CENTRAL BLAIR RECREATION & PARK COMMISSION

BOARD MEETING
November 19, 2020

MEMBERS PRESENT: Ed Frontino, Tim Brown, Phil Ricco, Kelly Irwin Adams,
Matt Cacciotti, Jesse Ickes

MEMBERS ABSENT: Ken Decker

ALSO PRESENT: Mike Hofer, Judy Irvin, Dan Stants, remotely Bill Kibler

The meeting was called to order at 4:32 p.m. by the Chairman, Matt Cacciotti.

A roll call of board members was taken.

The Pledge of Allegiance was said.

Ed Frontino made a motion to approve the board minutes, as read, from the September 17, 2020 board meeting, Jesse Ickes seconded the motion. The motion was unanimously carried.

Approval of financial reports was next on the agenda. Ed Frontino made a motion to approve the Regular financial report from January through October, 2020, Jesse Ickes seconded the motion. The motion was unanimously carried.

Executive Director's Report was next on the agenda. Mike said that we just completed our Fall season of soccer, flag football and volleyball. Everything went extremely well with only minor issues. Basketball for K-6 registrations are significantly down from last year. We are extending deadlines for the elementary league (grade 3, 4, 5, 6) until November 24th. If the school does not have a full team, we are going to work at combining schools to make a team. Our goal is to start games the second week of December and we will have two (2) games in before Christmas break and then start back up the week of January 4, 2021. We hope to be finished by mid-March. The Instructional Basketball (Grade 2) and Jr. Hoopsters (Grade K-1) will follow the same time frame. We hope to have five (5) teams in each league to play everybody at least twice and then go into a playoff format. We are going to schedule the games far enough apart to clear the building, disinfect and then allow the fans to come in to the next game. Sixth Ward and E. Juniata have a separate door in and a separate door out. BTW exits have stairs and would create a hazard to use, so we are working on a plan for this building. Everyone that comes in will have to wear a mask, our staff and coaches will wear a mask. We would like to have two (2) fans per player, however, we may have to reduce that to one (1) fan per player until the end of December. A discussion continued among the board and the census is to have two (2) fans per player and to monitor the situation to make sure there is not overcrowding.

The Board then went into Executive Session to discuss personnel at 4:50 p.m.

The Board then reconvened from Executive Session at 5:14 p.m.

New Business was next on the agenda.

- A. Budget – Mike presented the balanced budget to the Board at \$1,000,000. This budget is very realistic and we are comfortable presenting the budget to the Board for approval. Staff evaluated every program and it's the best budget we could put together, for the information we have right now, still living in a COVID-19 world. We are not using reserves to balance the budget and we plan on operating Prospect Pool in 2021. Kelly Irwin Adams made a motion to approve the budget as presented, Matt Cacciotti seconded the motion. The motion was unanimously carried.

- B. 2020 Pension Funding – Jesse Ickes made a motion to approve the 3% pension funding match for 2020, as presented. Estimated match is \$8,628.35, which is \$2,741.65 below the budgeted amount. Matt Cacciotti seconded the motion. The motion was unanimously carried.

- C. Community Classic Dinner – Mike said he cannot see any positive or legitimate way we can hold the Dinner in February during this COVID-19 world. The staff sat down to figure out a way to raise money for the scholarship program and we have developed a campaign that we want to launch in the next few weeks. We are going to solicit the businesses that have always supported the Dinner in the past and past attendees of the Dinner. We have developed two (2) different mailers, one for the corporate side and one for the general public. We have eight (8) different funding levels, starting at \$5,000 down to \$25. We have broken down what each level will provide from a single scholarship up to 200 scholarships. Some banner advertising is included in the top levels at the Community Centers, Vets Field and Garfield Park. US Foods has agreed to be our major sponsor with a \$10,000 donation, their name will be used in all of our mailings. Our campaign has a \$25,000 goal and we anticipate mostly \$25 and \$50 gifts. Kelly Irwin Adams made a motion to approve the Scholarship Campaign sponsored by US Foods. Ed Frontino seconded the motion. The motion was unanimously carried.

The Board then went into Executive Session to discuss personnel at 5:30 p.m.

The Board then reconvened from Executive Session at 5:40 p.m.

Kelly Irwin Adams made a motion to make adjustments to the 2021 budget to include a 3% raise for Mike Hofer, Ed Frontino seconded the motion. The motion was unanimously carried.

The meeting was then adjourned at 5:44 p.m.

Respectfully submitted,

Judith A. Irwin
Administrative Assistant

K. Michael Hofer
Executive Director