

CENTRAL BLAIR RECREATION & PARK COMMISSION

BOARD MEETING

March 16, 2017

MEMBERS PRESENT: Erik Cagle, Marla Marcinko, Ryan Rimbeck, Tim Brown, Wayne Hippo, Phil Ricco

MEMBERS ABSENT:

ALSO PRESENT: Mike Hofer, Judy Irvin, Steve Sauers, Matt Lindsey, David Salome, Jarrod Prugar, Larry Clapper, Bill Kibler

The meeting was called to order at 4:43 p.m. by the Chairman, Wayne Hippo.

The Chairman announced that there was an Executive Session held prior to the board meeting to discuss personnel.

A roll call of board members was taken.

The Pledge of Allegiance was said.

The Chairman announced that there are two changes to the agenda. There will be additional hires under New Business and we added copier proposal to New Business.

Ryan Rimbeck made a motion to approve, as read, the board minutes from the January 19, 2017 meeting; Erik Cagle seconded the motion. The motion was unanimously carried.

Approval of financial reports was next on the agenda. Ryan Rimbeck made a motion to approve the Regular financial report for January through February 2017, Erik Cagle seconded the motion. The motion was unanimously carried.

Executive Director's Report was next on the agenda.

Community Classic Dinner was held Saturday, February 25th and we were extremely pleased in the outcome. Bringing in Roberto Clemente Jr. was a great decision, he was a great speaker and his message was outstanding. He was extremely personable and was willing to meet, shake hands and take photos with our guests. Donna Gority was a great Respectable Citizen recipient and the support for her was overwhelming. Silent auction and raffles were all well received and the attendance was around 500. We should profit around \$25,000 for the event. Erik Cagle said the pre-event Meet & Greet went really well, we need to make an area with a better background for the awards given to the Respected Citizen. Mike said that he was able to talk to the U. S. Foods President, Gary Myers, that evening and he seemed to enjoy himself. Mike has a meeting scheduled with Mr. Myers to speak to him about U. S. Foods continuing to be our primary sponsor.

New Business was next on the agenda.

- A. Hires – Wayne Hippo made a motion to hire Matt Lindsey as Superintendent of Parks effective February 20, 2017 at a salary of \$35,000/yr.; Cory Geishauser, as

Superintendent of Recreation effective March 20, 2017 at a salary of \$40,000/yr.; Jeremy Chaplin as Part-Time Maintenance effective March 13, 2017 at an hourly wage of \$9.50; Tom Boslet as Park Foreman effective April 17, 2017 at a salary of \$25,000/yr.; Doug Johnson as Custodian Manager effective March 20, 2017 at an hourly wage of \$10.50 an hour. Also creating a position of Lead Program Coordinator, Dave Salome, with a salary increase of \$2,000, making his yearly salary \$27,750. Ryan Rimbeck seconded the position. The motion was unanimously carried. Wayne Hippo said staff is doing an excellent job in dealing with all the personnel changes. Larry Clapper said that all the personnel salaries and hires are within the budget for 2017.

- B. Parent/Coach Behavior – Mike said we have an ever-growing sense of entitlement with regards to coaches and fans thinking that they have a right to talk with the officials or talk to the officials however they want, do and say whatever they feel and create issues with our staff. The problem has become a weekly issue going down to our instructional programs. The Commission's goal is to make sure the kids are having the best opportunity as possible. This unacceptable behavior by parents and coaches, during these events, is not the image the Commission wants to portray. We have been working with the School District's Athletic Director, Phil Ricco, to have the School District play a bigger role in CBRC sporting activities. Phil Ricco said the School District needs to have a prior meeting to a programs start with the coaches, players and parents with the school Principals and Athletic Directors. This meeting would go over expectations, fan decorum, coaches' decorum and then the parents and coaches would sign the Code of Conduct. He stated that at the next meeting there will be a full plan to present to the board. Mike stated that we need to have a Program Coordinator at each facility for the entire operation of the games. Wayne said we need to prevent referee abuse and our goal should be setting the tone where kids can participate, have the benefit of sports and competition, have fun and a great life lesson on how to behave when you win and how to behave when you lose. Dave Salome said the abuse to the officials come from head coaches, assistant coaches, fans, parents and grandparents, brothers and sisters. Jarrod Prugar said that sections of fans are chanting "you suck" to the officials. Wayne said that his experience is that the coaches sets the tone and sets a level of acceptability. Wayne then thanked Phil Ricco for his help and made a motion to authorize staff to implement policies to address concerns about coaches and spectator behavior at all CBRC events. Also to try to have a Program Coordinator at each building during CBRC events until the end of the basketball season. Erik Cagle seconded the motion. The motion was unanimously carried.
- C. Strategic Planning Sessions – Mike said we need to schedule strategic planning sessions to discuss some challenges we may have in 2018. Marla said we can discuss the process of strategic planning at our next admin meeting prior to the next board meeting. Wayne and Erik said that an outside third party might be a benefit to the Commission during the meetings.

D. Copier Bid – Judy Irvin presented to the board a proposal from Word Processing Services for a new copier for the Office. She said that currently our copier is 10 to 12 years old and it is costing us \$4,645 to run the machine a year for the maintenance contract and copy overages. A new machine (Savin) would cost \$6,660 and the maintenance cost is \$83.62 a month. A lease of the machine would cost \$135.20 a month for sixty months, plus the \$83.62 a month for maintenance for a total of \$2,625 a year. This would save the Commission \$2,020 a year and we would have a new copy machine. Erik Cagle made a motion to enter into a contract with Word Processing Services to lease a new copy machine (Savin MP C3004 Color MFP) for \$135.20 a month for 60 months plus a charge of \$83.62 a month for maintenance costs. The lease must have a non-appropriation clause in the contract. Ryan Rimbeck seconded the motion, the motion was unanimously carried.

Questions from the News Media was next on the agenda. Bill Kibler asked for an example of bad behavior at sporting events. Mike said fans yelling out to officials during the game; coaches not agreeing with officials. He stated that Altoona Police has been called on several occasions.

The meeting was then adjourned at 5:38 p.m.

Respectfully submitted,

Judith A. Irwin
Administrative Assistant

K. Michel Hofer
Executive Director